

PAYHEMBURY PARISH COUNCIL

Draft Minutes of Payhembury Parish Council meeting held on Wednesday 8th November 2017 at 7.30pm in the Parish Hall

1. **Apologies for absence:** Cllr Lorimer, PC Anning
2. **Present:** Cllr Williams, Cllr Cox, Cllr Disney, Cllr Eaton, Cllr Leach, Louise Scott
3. **Matters agreed** since 13th September – pay Torquil McNeillage for repairs to war memorial
4. **Agree minutes** of previous meeting
5. **Public session:** A member of the public raised the fact that the grass on the playing field needed cutting, Cllr Williams explained that the PPC is not currently responsible for cutting playing field grass. Also, it tends to be left longer through the Autumn to recover from the Summer.
6. **Police Report:** 5 crimes have been reported between 1.4.17 and 7.11.17

Fraud – female aggrieved received a telephone call and a taxi was arranged to take female to bank to transfer £15000. Taxi driver was suspicious and returned female home and incident reported, no money was transferred.

Send letter making threats – 3 offences, letters have been sent to same person making threats and asking for money to be paid.

Theft – gate and gate post removed and stolen.

7. **County Councillor’s Report:** Cllr Chubb explained DCC’s position regarding finance for roads relating to the desired road markings in the village and offered to support PPC following the Head of School’s response to DCC.
8. **District Councillor’s Report:** Cllr Skinner was present for the early part of the meeting, he wanted to discuss the retrospective planning application for the Tale Millers Cricket Pavilion. Cllrs were very supportive of this and stated that it was of great community value and could not realistically be located anywhere else in the parish.
9. **Finances** Bank Balance as at 8th November 2017

	Date	Cheque No.	Payee	Project	Amount
Paid	25.8.17	630	Louise Scott	Clerk’s salary	£841
	25.8.17	631	Savills	Playing field rent	£132.50
Unpaid	16.10.17	633	Louise Scott	Poppy wreath	£32
	16.10.17	634	Richard Green	Uggaton Cross – badger work	£1965
	25.10.17	635	Louise Scott	Laptop purchase	£872.96
	29.10.17	636	McNeillage Conservation	War memorial	£1380
	8.11.17	637	Payhembury Hall	Hall hire	£45
	8.11.17	638	Louise Scott	Display boards and batteries for computer mouse	£88
Receipts	1.9.17			Precept	£2964.00
Total					£13163.90

Invoices expected: None

10. **Broadband:** Most of the centre of the village now have access to superfast broadband. Provision for the rest of the parish now needs to be the focus. Gigaclear are not intending to cover Payhembury parish so that is not an option, Talaton use a microwave system provided by Voneus which may be a possible solution.
11. **Transparency Code Grant:** Clerk has purchased a laptop. Cllr Williams has talked with Parish Hall Committee regarding internet in the Parish Hall, Plusnet have been chosen as the provider. Parish Hall Committee are getting a credit card to process payments. No update from Cllr Lorimer regarding the PPC website.
12. **Uggaton Cross:** The road is open! The final bill from Richard Green Ecology was larger than expected but the Clerk has applied for a grant to cover this cost. Clerk to submit a piece to Parish Paper.
13. **Line painting / parking in centre of village:** The zig-zag lines outside the school have been repainted. Head of School has expressed her concerns regarding safety to DDC.
14. **Casual Vacancy:** A piece was written for the school newsletter, interested parties were encouraged to email Clerk or attend a PPC meeting. No interest is evident so Clerk to place an advert in the Parish Paper.
15. **Parish Issues: Route maps, PC Assets:** No problems reported. Cllr Disney will book a slot around February 2018 to deal with any potential ditch clearance issues. All Cllrs to report any flooding issues to Clerk.
16. **Payhembury Christmas Tree Festival and Christmas Lights:** Clerk and Lorinda Perry will source and decorate tree, Clerk to ask Cllr Lorimer for her help making decorations. Cllr Eaton will put the Christmas lights on the tree on the green.

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17. **Planning**

App number	Property	Details	Decision
17/0119/CPE	Fourways Cottage Colestocks	Certificate of lawfulness for the established use (10+ years) of an area of land as domestic garden	Approved
17/0220/FUL	Upton Farm	Retention of mobile home and extension as a dwelling for use in association with equestrian business	Awaiting decision
17/1324/LBC	Richards Farm	Repair and restoration of barn roof with addition of 6 conservation roof windows	Awaiting decision
17/1897/FUL	Little Cote	Convert and extend existing workshop and studio (former stable) to create a new double garage and workshop	Approved with conditions

Clerk to check planning situation with EDDC regarding access to fishponds at Milton Farm

18. **Payhembury Stream**: Cllrs Leach and Disney will clear the section adjacent to Waterloo Cross and the ford. Clerk will write to the owners of Brookdale and the new build to ask them to clear their sections of the stream.

19. **Safety mirror on A373**: The possibility of a flashing, solar powered, traffic calming sign has been examined but is too costly at present. Cllrs Disney and Eaton will set aside time to try and identify a suitable location for a mirror.

20. **Charity grants and projects for next year**

It was agreed that the main project for next year will be the playing field, which PPC assume responsibility for in 2018. Some new play equipment and new fencing being likely candidates. Clerk to establish our current S106 situation. Tale Valley Trust have approached us for a donation but no organisations within the village. Clerk to put something in Parish Paper to encourage applications. Clerk to invite tenders for grass cutting etc for 2018/19.

21. **Open Projects:**

Project 1	Line painting	School reporting their concerns re safety
Project 2	Waterloo plot rail painting	Completed
Project 3	Bus shelter - ALP	Adrian le Page to quote
Project 4	Salt bin	Damage has been assessed by EDDC
Project 5	War memorial	Completed
Project 6	Uggaton Cross	Completed
Project 7	Parishes Together - grass cutting & ditch clearing	Ongoing
Project 8	Playing field gates	Completed
Project 9	Payhembury sign - flowers	
Project 10	Valuing Assets	
Project 11	Parish Hall Internet - TC	Cllr Williams to discuss with Parish Hall Committee
Project 12	Neighbourhood Plan	Cllr Williams overseeing-ongoing
Project 13	Clerk's Equipment - TC	Completed
Project 14	PPC Website- TC	Cllr Lorimer to contact vision ict
Project 15	Policies	Ongoing – Clerk
Project 16	Play Equipment	To become live when PPC take over playing field maintenance

22. **Correspondence**: Email from Judith and Graham Cummings regarding the tree on the Waterloo Plot, Clerk to contact EDDC to discuss how we go about keeping the tree to its current size.

The next meeting of Payhembury Parish Council will take place on Wednesday 10th January 2018 at 7.30pm in the Parish Hall