

Payhembury Parish Council
Draft Minutes of a Payhembury Parish Council meeting held on Wednesday 13th January 2016
at 7.30pm in the Parish Hall.

1. Apologies for absence: Cllr Diviani, Cllr Skinner, PCSO Anning.
2. The minutes of the previous meeting were agreed as correct and signed.
3. Public Session: A parishioner raised the state of the road through the centre of the village. Clerk to contact Highways for possible road sweeper/cleaner.
 Adrian Le Page (ALP Maintenance) attended the meeting in his new capacity of Parish Road Warden. Having attended the DCC Highways Chapter 8 certificate, Adrian confirmed he is now able to work on the Parish roads with necessary signs. He confirmed DCC has a small budget available for signs. Cllr Disney confirmed he could obtain road signs on behalf of the Parish, and Cllr Leach offered space at the Slade Barton barns to store the signs. The Chair thanked ALP for becoming our road warden. Lorinda Perry thanked the Council for getting lights into the Cherry Tree for the Christmas period. The Chair thanked Cllr Eaton for managing this on behalf of the council.
4. Police report: None
5. County Council report: None
6. District Council report: None
7. Precept/Finance: the budget analysis was considered. Cllrs suggested projects for the year ahead: new street light (£1,500 approx.), re-surfacing Church Lane (up to £4,000) Cllr Leach to obtain a quote. The meeting agreed (in the absence of the Clerk) to increase the Clerks salary by 4% to £1,365 starting April 2016, reflecting the fact that the Clerk's salary has remained unchanged for the past two years. In light of the planned expenditure, the precept will be increased by 4%. Clerk to submit to EDDC and to submit a notice to the Parish Paper for March outlining the projects achieved and planned.

Bank Balance as at 30th December 2015: £7,536.98.

Date		Receipts	Payments	Balance
	Bal brought forward			7,519.58
02.12.15	Feniton Parish Council (Parishes Together)	541.20		
02.12.15	Mr & Mrs Daymond (cherry tree)	100.00		
04.12.15	Chq. 566 Clerks Salary		656.25	
07.12.15	Chq. 565 Savills (playing field rent)		132.50	
23.12.15	Payment from EDDC to Clerk (electoral registration work)	164.95		
				7,536.98
Unpresented items				
	S Morris (RBL Poppy appeal – wreath)		18.50	
TOTAL				7,518.48

	Year 2015/2016			
	BUDGET	SPEND TO END MAR	Difference £	Difference %
Receipts				
Precept	£ 5,453.30	£ 5,453.33	-£ 0.03	0%
Grants	£ 111.00	£ 111.00	£ -	0%
Others	£ -	£ 806.15		
C&E Receipts	£ 329.46	£ -		0%
Total	£ 5,893.76	£ 6,370.48	-£ 476.72	-8%
Payments				
Clerk's Salary	£ 1,312.50	£ 656.25	£ 656.25	50%
Admin	£ 781.07	£ 700.71	£ 80.36	10%
S137 Payments	£ -	£ -	£ -	
Running Costs	£ 854.50	£ 387.50	£ 467.00	55%
Other Payments	£ 303.50	£ 397.67	-£ 94.17	-31%
Grants	£ 420.00	£ 40.00	£ 380.00	90%
VAT	£ 81.22	£ 156.25	-£ 75.03	-92%
Total	£ 3,752.79	£ 2,338.38		0%
BALANCE	£ 2,140.97	£ 4,032.10		0%

Invoices received: S Morris expenses (Solar lights): £94.05; ALP Grounds Maintenance (grass cutting): £390.00; EDDC Payment to S Morris for electoral register work: £164.95.

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8. Parish Grants: Clerk summarised the grant requests received, and reported the Parish Paper has confirmed they will not be requesting a Parish Council grant for this year due to the generosity of parishioners. The meeting agreed the following grants: Ottery St Mary Help Scheme: £50, Trip: £50, Tale Valley Trust: £50, Citizens Advice Bureau: £50, Parish Church Council: £80. Cllr Cox declared an interest in grant discussions as a committee member of OHS and TVT.

9. Cherry tree: the Council agreed to purchase an Acer X Freeman Autumn Blaze, 70L. Clerk to place the order and work out timescales. Cherry Tree to be removed prior to the planting date.

10. Planning:

App number	Property	Details	Decision
15/1680/FUL	Brookdale, Payhembury	Construction of a detached dwelling and access bridge	Approved
15/2257/LBC	Lower Tale Cottage	Roof strengthening	Approved
15/2225/FUL	Tarrants Farm	Conversion of barn to form dwellings	Refused
15/2663/FUL	5 Hillside	2 storey side extension and parking	Awaiting decision
15/2774/FUL	Manor Farm, Tale	Demolition of barn & construction of office building	Awaiting decision
15/2847/VAR	Colestocks Barn	Variation of condition to amend design & relocate parking	Awaiting decision

The track at Milton was raised. Clerk to speak to EDDC Planning.

11. Neighbourhood Plan. Clerk reported that John Horrocks and Isteyn Johns have kindly agreed to become part of the Parish's Neighbourhood Plan working party. Cllr Williams and Cllr Cox volunteered to be representatives on the working party from the Parish Council. Clerk to contact Tim Spurway at EDDC to enquire re: funding.

12. Village Pavement: The Clerk confirmed that the funding applications for S106 funding and the Locality Fund had both been granted. As a result, Highways has scheduled the work on the village pavement to be done during school half term in February. Clerk to write to Payhembury Provisions and other businesses within the village outlining the road closure, and publicise it well within the village.

13. Waterloo Plot/Telephone Box: The Chair thanked everyone involved in the working party for the new bus shelter, which is now in place within Waterloo Plot. Thanks in particular to Luton Saw Mills for kindly cutting all the wood free of charge, and to Robert Leach for the donation of the wood, roofing and other materials. Cllr Cox reported the application for the defibrillator is currently being considered by the South West Ambulance Trust. Cllr Cox was thanked for his work within the telephone box. The library was now overflowing with books. Lucy Williams has volunteered to monitor the library, and take excess books to charity shops periodically. This offer was accepted with many thanks from the council.

14. Parish Issues: A number of parishioners have raised the state of Haskins Lane from Uggaton Cross down. The location of potholes and where the road is broken has been reported to DCC. The drainage work required is to be added to the list for ALP Maintenance to review within the Parishes Together Funding. Cllrs reported on the priority work in the areas they monitor.

15. Parish Assets: Cllr Williams reported all was fine with the assets. The lettering on the war memorial in the village centre was thought to be in need of attention. Cllr Hynam suggested a local craftsman inspect it.

16. Matters Arising: Superfast broadband – Clerk reported on the current access within the Parish. A small patch bordering Feniton can now access superfast broadband, however the vast majority is awaiting analysis of equipment. Tale is largely outside of any current plans for development. Cllr Lorimer was attending a Plymtree meeting on this subject and will provide feedback. Parishes Together Fund: The meeting decided to split the PTF for the forthcoming year by contributing (amount yet to be decided) towards Broadhembury's grass cutting bid and to submit our own bid for further ditch clearing. Parish Council Annual Meeting: April 23rd was decided upon for the date to tie in with St George's Day. Encourage all the charities we support to come along, as well as all groups within the Parish.

17. On-going Projects:

Project	Description	Start date	Target finish date
Uggaton Cross road closure	Road closed. Highways to invest in a Badger survey and repair work	July 2013	2016
Village Pavement	To gain funding for Highways to lay a pavement in the village centre	Nov 2013	February 2016
Mousehole	To sort drainage to avoid localised flooding	Nov 2012	Completed
Shelter in Waterloo Plot	To build an open shelter.	Jan 2015	Completed
Parishes Together	Funds to carry out ditch and drain clearing	Mar 2013	March 2016
Parish Council Policies	Obtain guidance re: policies required by Parish Councils	January 2015	November 2015
Cherry Tree	To raise funds to purchase a replacement tree for Village green	May 2015	Spring 2016
Christmas Lights	To investigate & purchase suitable solar lights	March 2015	December 2015
Street Lighting	To install 1 additional light in village centre	Nov 2014	March 2016
Church Lane	To re-surface	Nov 2015	Nov 2016

The closure of the road at Uggaton Cross to be considered at the next meeting.

The next meeting of Payhembury Parish Council will take place on Wednesday 9th March 2016 at 7.30pm in the Parish Hall