

PAYHEMBURY PARISH COUNCIL

Draft Minutes of Payhembury Parish Council meeting held on Wednesday 10th January 2018 at 7.30pm in the Parish Hall

1. **Apologies for absence:** Cllr Leach, Cllr Disney, Cllr Skinner, PC England
2. **Present:** Cllr Williams, Cllr Cox, Cllr Eaton, Cllr Chubb, Louise Scott
3. **Matters agreed** since 8th November – nil
4. **Agree minutes** of previous meeting
5. **Public session:** Mr Brian Salter presented the revised plans for his extension. Mr Brian Bird enquired whether the agendas and minutes which were put on the notice board could be in a larger print, this was agreed to. Mr Bird also wondered whether more notice boards were required, the conclusion was that the one in the centre of the village plus the one in Higher Tale was sufficient. Mr Bird also felt that the website could be improved, the Council explained that this work was currently being overseen by Cllr Lorimer, who would hopefully report back to the meeting in March.
6. **Police Report:** PC Darren England reported that one crime had taken place between 7/11/17 and 10/01/18, this was a NON-COUNTING ACTION FRAUD CRIME- Victim loaned money to another person. This has not been repaid. The action fraud part of the crime is a country wide investigating team who look into crimes which mainly involve money. Possibly a country wide scam.
7. **County Councillor's Report:** Cllr Chubb outlined Plymtree Parish Council's plans to create a night landing site for Devon Air Ambulance, they plan to use Parishes Together funding and are keen to join forces with other local parishes. Cllr Chubb agreed to increase pressure on Highways to resolve parking issues in the village centre by painting yellow lines on the corner near the village green
8. **District Councillor's Report:** Presented by Cllr Chubb in the absence of Cllr Skinner, new recycling scheme is going well with over 680 tons of recycling collected over the Christmas period. There were early complaints of the collections leading to a lot of litter being dropped. This was due to a design fault in the lorries, this is being addressed but in the meantime littering problems can be reported to the customer service department at DCC. The new DCC offices are open in Exmouth and the Honiton offices should be occupied by the end of 2018.
9. **Finances:**

	Date	Cheque No.	Payee	Project	Amount
Paid	16.10.17	633	Louise Scott	Poppy wreath	£32
	16.10.17	634	Richard Green	Uggaton Cross – badger work	£1965
	25.10.17	635	Louise Scott	Laptop purchase	£872.96
	29.10.17	636	McNeillage Conservation	War memorial	£1380
	8.11.17	638	Louise Scott	Display boards and batteries for computer mouse	£88
Unpaid	8.11.17	637	Parish Hall	Hall hire	£45
	12.12.17	639	Louise Scott	Tree decorations	£34.22
	19.12.17	640	ALP Ground Maintenance	Grass cutting	£240
	19.12.17	641	Louise Scott	Display boards NP	£84
	3.1.18	642	Devon Communities Together	NP	£2520
	3.1.18	643	Groundworks UK	NP repayment	£2650
Receipts	23.8.17		War Memorial Trust	War Memorial	£870.00
Total					£8505.68

Invoices expected: None Grant expected: £982.59 from Community Enhancement Fund

10. **Broadband:** The company which installed the Talaton broadband system, Voneus, are holding a meeting in Payhembury Parish Hall on Monday 5th February. They need 40 households to demonstrate an interest in the system, which uses microwave, for them to consider an installation for Payhembury Parish. Leaflets and posters have been produced to make Parishioners aware and a piece will be put in the Parish Paper. Louise Scott will distribute leaflets around Tale and put a poster up at the shop, Cllr Cox will distribute in Colestocks, Cllr Disney will do Upton and Cllr Williams will do Cheriton.
11. **Transparency Code Grant:** The Parish Hall Committee have applied for a credit card to pay an internet provider. Cllr Lorimer was absent from the meeting so no update regarding website design was provided.
12. **Finance / Budgeting/ Parishes Together/ Precept:** Parish Council assumed responsibility for the maintenance of the playing field from the start of 2018, the mowing and strimming will significantly add to costs, plus PC plan to update the play equipment which is currently available. Clerk will continue to make enquiries regarding our S106 allocation, Cllrs will look for grants which may be available, and Payhembury Provisions will be approached for a possible donation.

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It was agreed to pay the Clerk 5 hours of overtime, this time to be used to write Policies for the Parish Council.

It was agreed to use our Parishes Together budget to support Plymtree in their venture to build a night landing site for Devon Air Ambulance. Cllr Williams will inform Plymtree PC of our decision. This years' PT funding will be spent on ditch clearance, Cllrs please report any ditches that appear to need attention.

It was agreed to apply for a precept of £6246, a rise of 6%. This rise is mainly due to the unexpected overspend on the Uggaton Cross road repairs, the mowing of the playing field and the need to pay the Clerk a salary which is legally compliant.

13. **Parking in centre of village:** Pressure will continue to be applied to Devon Highways to paint lines.

A concern has been raised regarding the amount of people parking on pavements in the village centre and the fact that this makes it very hard for people with buggies to get by – this forces them into the road, which is obviously dangerous. If a parishioner wishes to report this, they can do so on the Devon County website – Clerk to provide the link in the Parish Paper.

14. **Casual Vacancy:** An expression of interest was received but not pursued, the vacancy still exists.

15. **Parish Issues: Route maps, PC Assets:** It was reported that the telephone box has recently become overfull with books, Cllr Williams has dealt with the current situation, Clerk to write to Parish Paper asking parishioners to remove books when they donate books to avoid this happening again. Cllr Disney will book a slot around February 2018 to deal with any potential ditch clearance issues. All Cllrs to report any flooding issues to Clerk.

16.

Planning

App number	Property	Details	Decision
17/0220/FUL	Upton Farm	Retention of mobile home and extension as a dwelling for use in association with equestrian business	Awaiting decision
17/1324/LBC	Richards Farm	Repair and restoration of barn roof with addition of 6 conservation roof windows	Awaiting decision
17/2574/FUL	Tuck Mill	Retention of cricket clubhouse, including sale of alcohol and toilet block/equipment store and change of use of field to allow playing of cricket from April to September	Awaiting decision
17/2750/FUL	Thatch, Colestocks	Demolition of existing garage and log store and existing rear single storey extension and replacement with proposed two storey side extension and rear extension with internal alterations and alterations to existing boundary wall to form gated access	Awaiting decision
17/2685/PDQ	Tarrants Farm	Prior approval for proposed change of use of agricultural buildings to from 2no dwellings (use class C3) and associated operational development under Class Qa and b	Awaiting decision
17/2932/PDQ	Tale House Farm	Prior approval for proposed change of use of agricultural buildings to from 1no dwellings (use class C3) and associated operational development under Class Qa and b	Awaiting decision
17/2964/FUL	10 Markers Park	Construction of two storey rear extension	Awaiting decision

Clerk to check planning situation with EDDC regarding access to fishponds at Milton Farm

17. **Payhembury Stream:** Cllrs Leach and Disney will clear the section adjacent to Waterloo Cross and the ford. Clerk has written to the owners of Brookdale and the new build to ask them to clear their sections of the stream.

18. **Safety mirror on A373:** Nothing reported, will follow up in March.

19. **Charity grants and projects for next year:** It was agreed to donate £50 each to Tale Valley Trust, Parochial Church Council and Ottery Help Scheme.

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20. Open Projects:

Project 1	Line painting	School reporting their concerns re safety
Project 2	Waterloo plot rail painting	Completed
Project 3	Bus shelter - ALP	Adrian le Page to quote
Project 4	Salt bin	Completed
Project 5	War memorial	Completed
Project 6	Uggaton Cross	Completed
Project 7	Parishes Together - grass cutting & ditch clearing	Ongoing for 2017/18
Project 8	Playing field gates	Completed
Project 9	Payhembury sign - flowers	Spring 2018
Project 10	Valuing Assets	A schedule to be drawn up
Project 11	Parish Hall Internet - TC	Parish Hall Committee have applied for a credit card
Project 12	Neighbourhood Plan	Cllr Williams overseeing-ongoing
Project 13	Clerk's Equipment - TC	Completed
Project 14	PPC Website- TC	Cllr Lorimer to contact vision ict
Project 15	Policies	Clerk to be paid 5 hours overtime to complete this project
Project 16	Play Equipment	S106 funding to be explored Possible grants to be sourced Village shop to be approached?

21. **Correspondence:** An email was received from Sue Derbyshire regarding the reliability of the solar light at the school. It was agreed that the winter light levels were probably resulting in the light switching off earlier than usual.

The next meeting of Payhembury Parish Council will take place on Wednesday 14th March 2018 at 7.30pm in the Parish Hall