

PAYHEMBURY PARISH COUNCIL

Draft Minutes of Payhembury Parish Council meeting held on Wednesday 14th March 2018 at 7.30pm in the Parish Hall

1. **Apologies for absence:** Cllr Leach (belated), PC England (belated)
2. **Present:** Cllr Williams, Cllr Cox, Cllr Eaton, Cllr Chubb, Cllr Skinner, Louise Scott
3. **Matters agreed** since 10th January – nil
4. **Agree minutes** of previous meeting
5. **Public session** A member of the public enquired whether the PC had contacted Western Power regarding recent power cuts, the Clerk will write to them. The same member of the public enquired whether the Parish Council has been in contact with Devon Highways regarding several potholes, it was explained that repairs are more likely to occur if more people report the problem to Devon County and the public are encouraged to report using the DC website. Also reported, a blocked drain at the bottom of Barrow Rd and a broken Finger Post at Uggaton Cross, the Clerk will report all these matters to Devon Highways. An enquiry was made as to the format of this years 'Annual Meeting, this item was number 11 on the agenda for discussion.
6. **Police Report** Three crimes have been reported between 10.1.2018 and 14.3.2018, the theft of a trailer from a local farm, a crime involving a letter where the offender was known to the victim and an offensive email sent to the victim by a named offender.
7. **County Councillor's Report** Cllr Chubb stated that most of the increase in Council Tax would be spent on improving adult care and children's services, with more funds going into road repairs as well. Cllr Chubb stressed the need for as many members of the public as possible to report potholes to achieve a speedy repair. Cllr Chubb stated that recycling in Devon was proving successful and a new garden waste recycling scheme comes online later this year. Cllr Chubb expressed his continued commitment to the need for double yellow lines in the centre of the village, he will pursue Highways and would consider using his Locality pot if required.
8. **District Councillor's Report** Cllr Skinner discussed the shortfall in Government funding and outlined the need for the Council to work differently and smarter, the new offices will make this an easier task and where appropriate staff will work from home as they tend to be more productive. The new offices will be ready in December this year.
9. **Finances:**

	Date	Cheque No.	Payee	Project	Amount
Paid	8.11.17	637	Parish Hall	Hall hire	£45
	12.12.17	639	Louise Scott	Tree decorations	£34.22
	19.12.17	640	ALP Ground Maintenance	Grass cutting	£240
	19.12.17	641	Louise Scott	Display boards NP	£84
	3.1.18	642	Devon Communities Together	NP	£2520
	3.1.18	643	Groundworks UK	NP repayment	£2650
	23.1.18	644	Tale Valley Trust	Grant	£50
	23.1.18	645	Ottery Help Scheme	Grant	£50
		646	Payhembury Church Council	Grant	£50
		647	Feniton Duplicating	VETS leaflets	£15
	31.1.18	648	Louise Scott	Land Registry & stationary	£41.83
Unpaid	10.3.18	649	Smith of Derby	Church Clock Service	£334.80
	10.3.18	650	Savills	Playing Field rent	£132.50
	10.3.18	651	Louise Scott	Salary	£1046.40
Receipts	29.1.18		Community Enhancement Fund	Uggaton Cross	£982.50
	16.2.18		Groundworks UK	NP	£1500
Total					£9267.65

Invoices expected: Rospa inspection: £88.40

10. **Broadband:** The meeting with Voneus went ahead in early February and to date 38 out of a required 40 households have expressed an interest in using their services. Voneus are happy to proceed to the next stage with these numbers and will begin plotting maps etc. It is important to note that it is not too late to express interest, this can be done at sales@voneus.com

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11. **Transparency Code Grant:** The Parish Hall Committee have applied for a credit card to pay an internet provider. Cllr Lorimer was absent from the meeting so no update regarding website design was provided.
12. **Annual Meeting:** It was agreed to hold the Annual Meeting on the afternoon of Friday 1st June and to combine this event with an afternoon tea and presentation to Marty Richards who retires from his position as Postman on that day. More details to follow.
13. **Draft Neighbourhood Plan:** The draft Neighbourhood Plan was circulated to Cllrs prior to the meeting, Cllrs present at the meeting confirmed they were happy with the plan. A 6-week public consultation period will now take place, dates to be published in the Parish Paper. There is a strong desire in the Parish for more public footpaths, the costs of installation are extremely high and appropriate grants will be sought out to cover the costs.
14. **Playing Field:** The play equipment has recently been inspected by Rospa and some issues highlighted, Clerk to forward report to Cllr Eaton and Cllr Williams for closer inspection.
15. **Parish Issues: Route maps, PC Assets:** The banks of the stream may require further attention.
16. **Planning:**

App number	Property	Details	Decision
17/0220/FUL	Upton Farm	Retention of mobile home and extension as a dwelling for use in association with equestrian business	Awaiting decision
17/1324/LBC	Richards Farm	Repair and restoration of barn roof with addition of 6 conservation roof windows	Refused
17/2574/FUL	Tuck Mill	Retention of cricket clubhouse, including sale of alcohol and toilet block/equipment store and change of use of field to allow playing of cricket from April to September	Awaiting decision
17/2750/FUL	Thatch, Colestocks	Demolition of existing garage and log store and existing rear single storey extension and replacement with proposed two storey side extension and rear extension with internal alterations and alterations to existing boundary wall to form gated access	Refused
17/2685/PDQ	Tarrants Farm	Prior approval for proposed change of use of agricultural buildings to from 2no dwellings (use class C3) and associated operational development under Class Qa and b	Prior approval granted
17/2932/PDQ	Tale House Farm	Prior approval for proposed change of use of agricultural buildings to from 1no dwellings (use class C3) and associated operational development under Class Qa and b	Prior approval granted
17/2964/FUL	10 Markers Park	Construction of two storey rear extension	Approved
18/0198/PDQ	Higher Leyhill Farm	Prior approval for proposed change of use of agricultural buildings to form 3 no. dwellings (use class C3) and associated operational development under class Q a and b	Awaiting decision
18/0412/AGR	Beer Farm	Replacement agricultural building	Approved
18/0481/FUL	Monkton Park Farm	Alterations to existing access	Awaiting decision

17. **Request to resurface Hillside Path:** A member of the public has reported the footpath between Hillside and Watermeadow to be in a poor state of repair, it needs grass removed and a re-tarmac, this may be a project for financial year 2019/20 if funds allow. It was reported that a hedge has overgrown into the road at Hillside and is causing cars to move to the centre of the road which is potentially dangerous, Clerk to write a polite letter to the home owner.

18. **Safety mirror on A373:** Nothing reported, will follow up with Cllr Disney.

19. Open Projects:

Project	Details	Status
Project 1	Line painting	School reporting their concerns re safety. Cllr Chubb will continue to offer support
Project 2	Waterloo plot rail painting	Completed
Project 3	Bus shelter - ALP	Cancelled
Project 4	Salt bin	Completed
Project 5	War memorial	Completed

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Project 6	Uggaton Cross	Completed
Project 7	Parishes Together - grass cutting & ditch clearing	Ongoing for 2017/18
Project 8	Playing field gates	Completed
Project 9	Payhembury sign - flowers	Spring / summer 2018
Project 10	Valuing Assets	A schedule to be drawn up
Project 11	Parish Hall Internet - TC	Parish Hall Committee have applied for a credit card
Project 12	Neighbourhood Plan	Cllr Williams overseeing-ongoing
Project 13	Clerk's Equipment - TC	Completed
Project 14	PPC Website- TC	Cllr Lorimer to contact vision ict
Project 15	Policies	Clerk to be paid 5 hours overtime to complete this project Draft Finance Policy circulated
Project 16	Play Equipment	S106 funding to be explored Possible grants to be sourced Village shop to be approached?

20. **Correspondence:** email from Nikki Leach re new litter bin, email from R Macrae re Community Garden, email re proposed change of name Parish Hall to Village Hall, Cllr Williams will approach Parish Hall Committee.
Thank you letters received from Tale Valley Trust and Ottery Help Scheme.

The next meeting of Payhembury Parish Council will take place on Wednesday 9th May 2018 at 7.30pm in the Parish Hall