

## **Payhembury Parish Paper A.G.M.**

**Thursday, March 14<sup>th</sup> 2013      Monkton Park Farm, Payhembury**

**Present:** Sue Derbyshire, editor

Alan Jones, treasurer

Kirsty Cann, deputy editor

Lin Horrocks, advertising

Di Somers

Anne Lush

Mary Whiting

**Apologies:** Stephanie Houghton

**Minutes of the last meeting:** These had been circulated and agreed.

**Matters arising from the minutes:** Mary welcomed Lin and Kirsty to the committee and thanked them for taking on advertising and deputy editor responsibilities respectively. Babs Leach has decided to stand down from the committee after many years; a card was signed by everyone thanking her for her contribution to the running of the Parish Paper.

Anne reported that the school children had submitted art work for a new cover as requested but that it was not found to be a suitable format for printing which was naturally very disappointing. There was discussion about how it could be achieved and Anne would liaise further with Sue.

**Editor's report:** Sue said she would like more feedback and contributions to the paper. There was now enough space to include everything in the paper although it still involved some complicated juggling in getting it all to fit. She had received a request from Dymonds printers to consider using them instead of Val Jones but it was decided to stick with Val despite at times the paper not being printed until the very end of the month. Kirsty queried whether church service info needed to be duplicated on the back page but Sue said readers asked for the back page details to be comprehensive although she usually left off "out of village" events due to lack of space.

**Treasurer's report:** The paper's finances are still healthy although more was spent on producing the paper than was received in income this year. Income totalled £1591 this year compared with £2825 last year mainly because the envelope scheme was not run nor did we receive donations from the parish council or the Village Hall committee. Di said she would check the Parish Councils donations, Alan said two donations had been received the previous year. It was decided that we needed to insert donation envelopes in the paper again this year

to encourage more people to give money. Mary would organise this for the June edition and the envelopes could be returned to the various distributors or to the shop. The donations pot in the shop had been well used this year. Alan said parishioners should be kept informed about our financial state although this might discourage people from giving if they felt we already had a healthy bank balance. As a compromise Sue will publish the amount of our printing costs in the June edition when the envelopes are inserted.

<b>Accounts for year ended 28<sup>th</sup> February 2013:</b>	<b>£</b>
Balance at 1 <sup>st</sup> March 2012	1668
Receipts	
Adverts	1436
Shop cash box	100
Donations	<u>55</u>
	<b>1591</b>
Less payments	
13 months printing	1963
<b>Balance at 28<sup>th</sup> February 2013</b>	<b>£1296</b>

**Advertising:** Lin reported that there was a waiting list of advertisers but probably not enough to justify printing another two sides of A4 paper. Nearly all advertisers seemed to regard their ads as good value with most paying promptly and in some cases adding a donation. Bill Garvey continued to contribute without taking up advertising space. It was decided to increase advertising charges by a small amount as there was no increase last year. The following changes would apply:

Full page from   £63 to £67  
Half page from   £34 to £37  
Quarter page from £20 to £22

**Any other business:** Mary said there had been a few changes in the distributors but new volunteers had stepped forward. It was discussed why Luton didn't get any papers but people on the other side of the main road at Hembury Fort did, (all to do with parish boundaries). It was generally felt that anyone could get a copy from the shop, church or pub if they wanted one.

Mary thanked Sue for her hard work and expertise as editor, Kirsty for taking on responsibility as deputy editor, Alan for his fantastic nature notes and treasurer duties, Lin for being advertising supremo and Anne for being our school rep. Thanks also given to Di and everyone else who delivers Parish papers and to Mary for organising this.....in fact

everyone thanked everyone else! Sue kindly agreed to give a report at the annual parish meeting next week.

**Date of next meeting:** Wednesday, 12<sup>th</sup> March 2014 at 4.15pm at Monkton Park Farm.