

PAYHEMBURY PARISH COUNCIL

Draft Minutes of Payhembury Parish Council meeting held on Wednesday 13th September 2017 at 7.30pm in the Parish Hall

1. **Apologies for absence:** Cllr Leach
2. **Present:** Cllr Williams, Cllr Cox, Cllr Disney, Cllr Eaton, Cllr Lorimer, Louise Scott
3. **Matters agreed** since 12th July 2017 – confirmed as correct
4. **Agree minutes** of previous meeting
5. **Public session:** The need to increase Clerk's hours from 13 to 20 was questioned, Mr Bird was assured that the change was based on historical and current evidence that the demands of the role have increased. A comment was made that the PC website could be improved; Mr Bird was informed that it was currently under review.
6. **Police report:** None
7. **County Councillor's Report:** None
8. **District Councillor's Report:** None
9. **Finances** Bank Balance as at 25th August 2017: £14582.86

| | Date | Cheque No. | Payee | Project | Amount |
|--------------|---------|------------|-----------------------|-------------------------------|------------------|
| Paid | 3.7.17 | 627 | L Scott | Postage stamps | £8.78 |
| | 5.7.17 | 628 | DALC | Clerk's course + publications | £61.05 |
| | 26.7.17 | 629 | Richard Green Ecology | Uggaton Cross | £600 |
| Unpaid | 25.8.17 | 630 | Louise Scott | Clerk's salary | £841 |
| | 25.8.17 | 631 | Savills | Playing field rent | £132.50 |
| Receipts | 26.7.17 | | | VAT rebate | £2882.19 |
| | | | | | |
| Total | | | | | £14582.86 |

Invoices expected: None

10. **Broadband:** Cllr Williams declared an interest and Cllr Cox took over the Chair. Following lengthy discussions regarding the situation in Barrow Road it was agreed that the position with Openreach is still in a state of flux and could change at any time. If Openreach continue to demand £8,500 payment in order to connect this part of the village and wanted paying quickly, the residents could approach the PPC who would hold an extraordinary meeting to agree a sum of money they were able contribute towards the cost.
Cllr Lorimer joined the meeting at this point
Cllr Lorimer stated that any Parishioner who was struggling with poor internet was welcome to use the newly opened Devon Business and Education Centre at Manor Farm, Tale.
Cllr Williams resumed the Chair and explained that Gigaclear will take over from Openreach at the end of September, their mission is to connect a further 5% of households, this may benefit the residents of Tale and Upton.
11. **Transparency Code:** Clerk is researching competitively priced laptops and printers; Cllr Lorimer is in contact with Vision ICT re website design. Cllr Williams has talked to the Parish Hall Committee who are in favour of broadband within the hall and are open to the idea of a 'hot desk'. Clerk to check that funding can be used in this way.
12. **Policies** – Clerk has updated Payhembury Emergency Plan, she will continue to work on designing policies for employment and finance.
13. **Uggaton Cross:** Clerk has received notification of road closures from 19th to 29th September.
14. **Line painting / parking in centre of the village:** The Health and Safety Governor will chase the Head of School to ensure an email has been sent to Highways re safety concerns.
15. **Casual Vacancy:** It was agreed that it would be desirable to recruit a younger female, ideally a mother from the primary school. FOPS will be approached and an entry placed on the school newsletter stating that female applicants would be particularly welcome.
16. **Parish Issues: Route maps, PC Assets:** Cllr Disney will assess an area opposite Warren Close towards Cokesputt and clear if necessary. In Tale the ditch is still blocked and there is a dead tree which may fall, Clerk to contact Highways.

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17. **Planning**

| App number | Property | Details | Decision |
|-----------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 17/0119/CPE | Fourways Cottage Colestocks | Certificate of lawfulness for the established use (10+ years) of an area of land as domestic garden | Decided Appeal status unknown |
| 17/0675/PDQ | Upton Farm | Prior approval for conversion of agricultural building to a dwelling and associated operational development | Prior approval granted |
| 17/0220/FUL | Upton Farm | Retention of mobile home and extension as a dwelling for use in association with equestrian business | Awaiting decision |
| 17/1325/PDQB | Upton Farm | Prior approval for conversion of agricultural building to a dwelling (use class C3) and associated operational development | Prior approval granted |
| 17/1235/FUL | 4 Church Lane | Single storey rear extension, front dormers, extended front eaves and addition of a porch | Approved |
| 17/1266/FUL | Monkton Park Farm | Creation of field access track | Approved with conditions |
| 17/1744/PDQ And 17/1747/PDQ | Higher Tale | Prior approval for proposed change of use of agricultural building to form 1no. dwelling and associated operational development. 9barn 1 and barn 2) | Prior approval granted |
| 17/1324/LBC | Richards Farm | Repair and restoration of barn roof with addition of 6 conservation roof windows | Awaiting decision |
| 17/1897/FUL | Little Cote | Convert and extend existing workshop and studio (former stable) to create a new double garage and workshop | Awaiting decision |

18. **Open Projects**

| 2017/2018 | | Status |
|------------|------------------------------------|---------------------------------------------------------------------|
| Project 1 | Line painting | DCC has no funds available |
| Project 2 | Waterloo plot rail painting | Completed |
| Project 3 | Bus shelter - ALP | Adrian le Page to quote |
| Project 4 | Salt bin | Talking to EDDC re replacing |
| Project 5 | War memorial | Cllr Cox secured grant, work to be completed October half term |
| Project 6 | Uggaton Cross | License completed and work to start 19 th September 2017 |
| Project 7 | Parishes Together - ditch clearing | Ongoing |
| Project 8 | Playing field gates | Completed |
| Project 9 | Payhembury sign - flowers | |
| Project 10 | Valuing Assets | A schedule to be drawn up |
| Project 11 | Parish Hall Internet - TC | To be agreed July 2017 meeting |
| Project 12 | Neighbourhood Plan | Cllr Williams reported that policies are now being written |
| Project 13 | Clerk's Equipment - TC | To be agreed July 2017 meeting |
| Project 14 | PPC Website- TC | To be agreed July 2017 meeting |
| Project 15 | Policies | Ongoing - Clerk |
| Project 16 | Play Equipment | To become live when PPC take over playing field |

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19. **Correspondence**

Email – Brian and Janice Pitt – Cllr Disney to oversee whether a mirror would help the situation if not approach Highways re possible traffic calming solutions

Email – Playing Fields Committee – Meeting to be planned for later this year to discuss requirements etc.

Email – EDDC re Parishes Together Fund – Clerk to email local parishes

Email – Apple Trial proposal – Clerk to email for map of proposed route

Email – retirement party for Marty – Clerk to email Broadhembury PC

Email – Brian Bird kindly established that the stream running through the village is maintained by the Environment Agency.

The Clerk will contact EA to request that it is cleared of vegetation.

20. **Delayed Public Session**

Brian Bird mentioned that he has cleaned and stained both notice boards in the centre of the village, the Parish Council are very grateful to Mr Bird for his efforts in this regard. Mr Bird suggested that Payhembury PC might like to consider designing a Parish map; he showed an example of what he had in mind. It was agreed that it would be something to consider in the future.

The next meeting of Payhembury Parish Council will take place on Wednesday 8TH November 2017 at 7.30pm in the Parish Hall