

# Payhembury Shop Committee

---

Minutes of meeting held on **Monday 27<sup>th</sup> March 2017** at Anne Baxter's house at 7.30pm

**Present:** AB, DC, WG, MW, RM, TW, RC.

**1. Apologies for absence – Dawn Chamberlain**

**2. Minutes of Meeting held on 20<sup>th</sup> February 2017** – Agreed a correct record and signed.

**3. Matters arising from the minutes**

- a. **Update on Computer System** – We are still waiting to hear further from David Conway – DC said he would ring him to check on progress. **Action DC**
- b. **Photos for the freeze** – TW had not yet found time to work on these.
- c. **Car Parking at the Parish Hall** – The committee was informed that this project is now unlikely to go ahead.
- d. **Feniton Post Office closure** – We had been informed that our postmaster Janet had indicated that she may/would open a post office in Feniton.

**4. Financial Report**

**Profit and loss for February 2017** – DC presented the P&L accounts which showed an increase in the electricity of £92 per month as agreed with Robert Leach. It also shows a net profit for the year to date of £5213.

**Balance sheet** – DC also presented the balance sheet which showed that net assets were holding steady. Cash in the Bank remained healthy even after some recent expenses. Total net assets at the end of February were £49,731. However as the till is still not talking to the back office computer there may be some discrepancies. It is hoped that these will be corrected shortly.

**Peter Gee's Report** – The report was shorter than usual but still very relevant. Sales continue a healthy growth with a slight decrease in February compared with the same time last year however there was still an increase of 5.7% to the cumulative sales in the year on year comparison.

**5. Volunteers Report** – AB was pleased to report new volunteers were coming forward to help.

**6. Letter from Nicki and Robert Leach** – DC read out the letter and his reply. The letters referred to the defibulator and its siting on the outside wall. They also pointed out that any changes relating to the building should be put before the Leach's to get their approval prior to installation. The committee approved of the reply letter which DC had written.

**7. Future staffing of the shop** – DC announced that he proposed to step down from his role as Chairman as from the next AMM. The committee indicated how much David had contributed to the shop and without him it would not be the success it is now. Due to this decision we would now have to find a replacement and an announcement would be put in the next Parish Magazine to see what response we get.

**8. Any Other Business**

- a. **Tale Cricket Club** – The donation towards the cost of a new mower for the Tale Cricket Club had been gratefully received. John offered to provide a banner or

## Payhembury Shop Committee

---

notice at the cricket club to advertise our sponsorship of the new mower. TW had been working on some suitable wording and one set of wording was agreed and these would be shown to John. However, AB reported that the mower may not be purchased immediately as they had a more pressing need for new toilets. It was therefore agreed to inform them that they should keep our donation but ring fence it until the new mower is purchased.

- b. **Hunts** – A representative from Hunts had been in the shop and left a catalogue. He had indicated that they could provide all our frozen goods and that we could do this through the Bookers account. WG would look through the catalogue and report back on whether it would be cost effective and whether they provide the goods we normally purchase. **Action WG**
- c. **Easter Raffle** – Roz would organise this with prizes of £15 and £25. **Action RM**
- d. **Yellingham Beef** – Janet East indicated that there would be no more available this year.
- e. **Plant trolley** – The trolley had been put in the barn when the Christmas Tree had been installed however it has now gone missing and if we are unable to find it a replacement would be needed.

9. **Date and Venue of next meeting.** – Agreed to meet on Monday 24<sup>th</sup> April 2017 at Mary Whiting's house.

Thanks were expressed to Anne Baxter for her hospitality.