

Payhembury Shop Committee

Minutes of meeting held on **Monday 30th July 2018** at Mary Whiting's house at 7.30pm

Present: DC, AB, MW, DCh, TW, RC.

1. **Apologies for absence** – Pat Fowler & Roz Mullin
2. **Minutes of Meeting held on 25th June 2018** – Agreed a correct record and signed.
3. **Matters arising from the minutes**
 - a. **Frieze around the shop walls** – Work was in progress. **Action TW**
 - b. **Map of houses in the village and surrounding area** – **Action TW had this work in progress.**
 - c. **New Volunteer – David Barbour** - No further contact had been made.
 - d. **Box for footpath** – The problem has been resolved.
 - e. **Swiss salad dressing** – **Action DC to follow up**
4. **Volunteers Report**
 - a. **Vyv Game** – Is back in situ and is now doing all his duties.
 - b. **July** - It has been a difficult few weeks but now seems to be OK.
5. **Financial Report**
 - a. **Profit and loss for June** – DC presented the P&L accounts which showed a total net profit as at June 2018 for the year since June 2017 of £9935.
 - b. **Balance sheet** – DC also presented the balance sheet which showed that cash in the bank was very healthy and that net assets were holding steady. Total net assets at the end of June 2018 were £57,308
 - c. **Peter Gee's Report** – The report showed that sales in June 2018 were down 0.51% over the same month last year and the cumulative figure for the year was 3.35% up.
 - d. **Headline Numbers – Total Sales** (incl. of VAT) last year was £162,189 up 3.3% on last year. **Cashback** - £19,652 was given to customers during the year. **Accounts** - £54,500 was spent on accounts during 2017. **Customers** – 36,500 customers were served during the year.
6. **Draft Chairman's Report** – DC presented his report for the Year which would be given at the AMM. It was agreed with the addition of a comment in respect to the social benefits of the shop for the village. DC would add a suitable comment. **Action DC**
7. **Date for AMM** – It was agreed to aim for **11th October** in the village hall.
8. **Report from Mary re Gate to Plate** – Mary had organised some Georgie Porgy deserts for tasting. It was thought that they could be ordered later in year as they would be good to be given as gifts as well as a winter treat. Agreed on the basis that if they do not sell we do not need to purchase more.
9. **Any Other Business**
 - a. **Thai Pies** – TW had attended an event where these pies had been available. It was agreed to consider these later in the year.

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- b. **Calendar** – TW had received a letter from the calendar company that produced last year's calendar asking us if we wished to continue with one for 2019. It was agreed that we would and TW agreed to source some suitable photos. As time was short it was agreed that TW should decide which photos to use without referring back to the committee. **Action TW**
- c. **Diary entries** - It was requested that volunteers who put entries in the diary should put their name in as well so that any follow-up or queries can be directed at the correct person. **AB to remind volunteers to do this.**
- d. **Long Life Milk** – Agreed to be more proactive in the winter if bad weather is forecast.
- e. **Outing for Volunteers** – A trip to the Met-Office was suggested. **Action DCH to investigate**
- f. **DVD's** – As we are getting far too many it was agreed that we should sort through them and dispose of those that have been around a long time and replace with the more recent ones. **Action DC agreed to carry out this process.**

10. Date and Venue of next meeting. – Agreed to meet on Monday 17th September 2018 at 7.30pm at Mary Whiting's house.

Thanks were expressed to Mary Whiting for her hospitality.